



Dickinson-Iron ISD

NETWORK MAINTENANCE BID

Bids Due: Friday, November 7, 2008, 3:00 P.M. (CST)

The Dickinson-Iron Intermediate School District, Kingsford, Michigan, will receive bids at the Superintendent's Office, 1074 Pyle Drive, Kingsford, Michigan 49802, until 3:00 p.m. (CDT), on Friday, November 7, 2008. Service year beginning January 1, 2009. We are requesting hourly rates based on a contract of one, two and/or three years.

The Board of Education will not consider any proposal which has not been received prior to this date. No telegraphic bid, telegraphic modification of a bid, or faxed bid will be considered.

The Board of Education reserves the right to accept or reject any bid, or part thereof, and to award the contract to other than the low bidder.

Bids must be submitted labeled "Network Maintenance Bid."

Requirements:

- Provide network, server, security, maintenance/installation & consultation for:
 - Stand alone and virtual servers hosting various operating systems and their services.
 - All network aspects (LAN, VPN, WAN & WLAN)
 - Anti-virus and virus removal
 - Remote and onsite support available 24/7
 - Client workstation support
 - Support VoIP and SIP devices

- Provide detailed per incident billing and reporting

BID FORM

Network Security, Maintenance and Consultation

A. Hourly rate based on 12- month contract

Rate per hour \$ _____ /hour
Minimum Billable time _____
Response Time
 Emergency _____ hour(s)
 Non-emergency _____ hour(s)

Billable hours begin (check one of the options below)

@ Your site

@ Our site

CONTRACT DURATION

START DATE

END DATE

12 Months

January 1, 2009

December 31, 2009

B. Hourly rate based on 24- month contract

Rate per hour \$ _____ /hour
Minimum Billable time _____
Response Time
 Emergency _____ hour(s)
 Non-emergency _____ hour(s)

Billable hours begin (check one of the options below)

@ Your site

@ Our site

CONTRACT DURATION

START DATE

END DATE

24 Months

January 1, 2009

December 31, 2010

C. Hourly rate based on 36- month contract

Rate per hour \$ _____ /hour
Minimum Billable time _____
Response Time
 Emergency _____ hour(s)
 Non-emergency _____ hour(s)

Billable hours begin (check one of the options below)

@ Your site

@ Our site

CONTRACT DURATION

START DATE

END DATE

36 Months

January 1, 2009

December 31, 2011

BID FORM

(continued)

Bidder Qualifications:

In order for a bid proposal to be considered, each proposal must include the following information:

1. A description of their company location and the number of years in business.
2. Number of employees and certifications held.
3. A description of experience for similar projects.
4. A list of not less than three (3) references for customers you support on a regular basis.
5. Please list the software and hardware you are listed as being a preferred vendor for.
6. As it pertains; a list of the local vendors you will use to perform the work.

These items should serve as evidence of ability to adequately install service and supply the required components of the DIISD technology infrastructure, and that the service is a substantial, regular and continuous part of the bidder's business.

Additional Comments/Clarification (by bidder):